



WORKSHEET: ASSET VALUATION

Business Name:

Your Broker:

Business Contact Details:

Broker Contact Details:

Property, plant and equipment are obvious assets to include, but don't forget content, stock, fixtures and portable items.

Use our checklist overleaf to help value your business assets. A business agent or broker may be able to help you estimate the full replacement cost, to avoid underinsurance.

The value and extent of insurance cover provided is subject to the terms and conditions of the policy. There may be limits and exclusions. Please refer to your policy for further information or talk to your broker.

GOOD BUSINESS NEEDS GOOD INSURANCE

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INSURANCE

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Eg Technology (laptops, iPads, point of sale devices); Fittings and fixtures: Cash on premises; Documents and business records etc

ITEM ID	DESCRIPTION OF ASSET	LOCATION	PURCHASE COST	PURCHASE DATE	REPLACEMENT COST	EFFECTIVE LIFE (YRS)	CURRENT CONDITION	OTHER COMMENTS
1	eg Photocopier - Fuji Xerox SC-2000P	Reception	\$3,199	3/3/2017	\$3,500	5 years	Excellent	2 year warranty
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